

How do I register for the FREE Tax Preparation ?

VITA TAX Begins February 6th

United
Way



River Cities United Way

Preparation

145 Lake Havasu Ave N.
(Located at Fire Station #5)



STEP 1

No appointment needed to drop off tax documents, Tax Payer(s) must be present to verify identification, Total Income must be \$73,000 or less.

STEP 2

Pick up a Yellow Intake form and complete fill out both sides, Sign and Date by Tax Payer(s)

STEP 3

Complete and Sign White Tax Payer form

STEP 4

Documents needed:

- Drivers License/Photo ID for each Tax Payer(s) on Tax Return **(Required)**
- Social Security Card / ITIN Cards **(Required)** for everyone in the house - children, spouse, other dependents, etc.
- W2's, NEC 1099, MISC 1099, 1099R, 1098, 1095 A, B, or C
- Tax forms that report other types of income, such as Schedule K-1 for trusts, partnership and S corporations.
- Copy of Last Years Return
- Child Tax Credit Letter 6419- Total amount of advance payments received **(Required)**
- Bank account numbers and routing number (for direct deposit of any refund)
- Itemized deductible expenses, doctors, prescriptions, charitable contributions

Drop Off

**Mondays & Wednesday
10:00 am - 2:00 pm**

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Pick up will be on Fridays 10-2
(When notified tax return is ready)

**For inquiries please call
928-855-6333 for assistance.**